



**Thank you for your interest in volunteering with The Purple Alliance and for sharing our mission to support the welfare of LGBTQ individuals! Please help us get to know you by filling in this volunteer application form and returning it to us at [admin@thepurplealliance.com](mailto:admin@thepurplealliance.com). The information you provide is strictly confidential. We welcome applications from people of all abilities, backgrounds and communities. If you have any questions about the personal information we collect and how we use it, please e-mail us at the above address.**

### Basic information

<i>Full name:</i>	
<i>Cell phone:</i>	
<i>E-mail:</i>	
<i>Date of birth (Date/Month/Year):</i>	
<i>Occupation:</i>	
<i>Highest educational qualification attained:</i>	
<i>Languages spoken: (Note: all volunteers <u>must</u> be able to speak English)</i>	
<i>Race:</i>	
<i>Gender:</i>	
<i>Sexual orientation:</i>	

### Volunteering

<i>How did you hear about The Purple Alliance?</i>	
<i>What is your interest in volunteering with us?</i>	
<i>What do you hope to take home from the experience?</i>	
<i>What kinds of experience, training, skills or talents do you have that might be useful to us? (Please note: all applicants for the <a href="#">Verify</a> service must be eligible for registration with the Singapore Nursing Board).</i>	

**Miscellaneous**

<p><i>Do you have any health problems or disability of which we should be aware? (This information will only be used to ensure that your needs are taken care of, and will not be used to limit your opportunities within the group)</i></p>	
<p><i>Would you be willing to attend a volunteer training workshop? (If no, please elaborate)</i></p>	

**Volunteer areas**

<b>Areas of interest</b>	<b>Indication of interest (Put an "x" in fields that apply)</b>	<b>Comments/elaboration (Please share some ideas)</b>
Co-ordinator (Women)		
Co-ordinator (Transgender and genderqueer)		
Design		
Advocacy and campaigns		
<a href="#">Events</a> planning (e.g., monthly meet and mingle, movie nights, etc.)		
Facilitating classes/activities (e.g., digital photography, dance, baking, filmmaking, reading group, panel discussions, guitar)		
Health (e.g., <a href="#">Verify</a> )		
Writing/editing		
Public relations/media		
Volunteering with external groups		
Others (please elaborate under "comments")		

<p><b>Please use the space below to tell/ask us anything.</b></p>

## **Volunteer Code of Conduct**

Please read this section carefully before agreeing to participate as a volunteer with The Purple Alliance. This code of conduct is meant to protect volunteers, service users and the group. If you do not agree with any of the stated terms, or if you have any questions or concerns, please e-mail [admin@thepurplealliance.com](mailto:admin@thepurplealliance.com).

### ***CONFIDENTIALITY***

You will honour the confidentiality of service users, volunteers, programme co-ordinators, sponsors and donors. You agree to consider information pertaining to medical conditions, family relations, phone numbers and addresses, sexual orientation and other facts of a highly personal nature as confidential, and must not disclose this information to any person who is not authorized by The Purple Alliance to have access to such information, without the specific permission of the individual concerned.

### ***NON-DISCRIMINATION***

In keeping with The Purple Alliance's philosophies and policies, you will neither practice nor tolerate discrimination or harassment against any programme co-ordinator, volunteer or service user on the ground of race, creed, colour, place of origin, ethnic origin, ancestry, citizenship, political or religious affiliation, gender, sexual orientation, age, marital status, family relationship, HIV status, economic status, identity, disability or record of offences. You will treat each other, programme co-ordinators and service users with dignity, care and respect. You will be sensitive to and educate yourself about individual and group differences. You will honour service users' rights to self-determination and agree to support people in making their own decisions.

### ***PRIVILEGED INFORMATION***

You must not use for their own purposes, including financial gain, or disclose for the use of others, information obtained as a result of your role with The Purple Alliance (for example, lists of sponsors, volunteers and participants). This applies both during and after the period in which you are a volunteer.

### ***CONFLICT OF INTEREST***

You must avoid all situations in which their personal interests conflict or might conflict with volunteering duties. You shall, at the first opportunity, disclose any conflict of interest.

### ***FRAGRANCES AND SCENTS***

Many people living with HIV and those who suffer from environmental allergies are extremely sensitive to strong scents. In order to make our services as comfortable as possible for all people who are affected by this, all volunteers are to refrain from using or wearing strong chemical-based fragrances and chemical-based scents while working with our partners and beneficiaries.

### ***RELATIONSHIPS - BOUNDARIES***

The Purple Alliance encourages friendly relations between volunteers and those they serve. However, it is important to remain aware of appropriate boundaries. You must agree to maintain respectful and professional relationship boundaries during the course of your volunteer work and agree to speak with your respective programme co-ordinators should any relationship develop which could make it difficult for you to remain objective and fulfill your volunteer obligations.

**LIMITS**

Recognize the need to ask for assistance or refer when appropriate. If you feel you are being asked to do something outside of your job description, or are having difficulty saying no to a programme co-ordinator, volunteer or service user, you should not hesitate to ask for support and coaching from your respective relevant programme co-ordinators.

**TRAINING AND CONTINUING DEVELOPMENT**

When you accept a volunteer position with The Purple Alliance, you are agreeing to undertake and complete the necessary training before, during and in the course of your volunteer assignment. You will do this by keeping updated on new information, attending meetings and relevant in-service trainings, and by taking advantage of opportunities such as seminars and workshops offered both within and outside of The Purple Alliance.

**INTELLECTUAL PROPERTY**

Any intellectual property developed by a volunteer in the course of his or her role with the group (for example, guidebooks, training resources, promotional materials) is the property of The Purple Alliance.

**RESPECTFUL CONDUCT**

Volunteers must treat with respect all service users, programme co-ordinators, and fellow volunteers with whom they interact. Harassment, discrimination or other behaviours that compromise the dignity and self-worth of others cannot be tolerated, and will be addressed promptly, in confidence, and in accordance with standards of due process. The Purple Alliance expects all staff and volunteers to abide by Human Rights codes.

**NON-COMPLIANCE**

These are minimum standards and by no means cover every contingency. You understand that failure to adhere to any and all parts of this code may result in suspension from your volunteer duties and/or termination of your volunteer relationship with The Purple Alliance. Any volunteer who is uncertain of the application of this Code of Conduct should contact the respective programme co-ordinator for clarification or further information.

Name/Signature/Date (Volunteer)	
Name/Signature/Date (Witness)	

*(Code of conduct adapted from the Canadian Cancer Society and the AIDS Committee of Toronto).*